

**GOVERNMENT OF NCT OF DELHI
OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI**

OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI

NOTICE INVITING TENDERS

E-Tenders are invited under two bids system for conversion of Photo Electoral Rolls from English/Hindi into Urdu language and printing (laser) for 07 Assembly Constituencies of NCT of Delhi.

An EMD of Rs. 50,000/- shall have to be submitted in physical form in sealed envelope in the form of DD/Pay Order drawn on any nationalized bank and payable at Delhi in favour of DDO, CEO Office, Delhi latest by 30/10/2013 up to 02.00 PM at Room No.7, P&I Branch, Office of the CEO, Delhi.

Further, the schedule / dates for **online tender at Delhi Government e-procurement portal i.e. <http://govtprocurement.delhi.gov.in>** are as under:

SCHEDULE OF TENDER	
Tender Enquiry No.	
Date of Release of tender through e-procurement solution	10/10/2013
Last date for Submission of On-Line Tender	30/10/2013 upto 02.00 PM
Last date for Submission of EMD	30/10/2013 upto 02.00 PM
Date of Opening of Technical Bid	30/10/2013 at 03.00 PM
Date of Opening of Financial Bid	01/11/2013 at 03.00 PM

Detailed NIT along with Terms & Conditions, specifications can be downloaded from the above said website and CEO Delhi's Website www.ceodelhi.nic.in .

**ELECTION OFFICER (P & I)
Office of the CEO, Delhi**

**GOVERNMENT OF NCT OF DELHI
OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI**

OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI.

NO.:CEO/P&S/5(3)/2013-14

TENDER DOCUMENT FOR CONVERSION OF PHOTO ELECTORAL ROLLS FROM ENGLISH/HINDI INTO URDU Language AND PRINTING(LASER).

THE TENDER IS INVITED UNDER TWO BID SYSTEM i.e. TECHNICAL BID AND FINANCIAL BID

Last Date for submission of Online Tender is 30/10/2013 upto 02:00 P.M.

Date & time of opening of Tender(s):

(i) Technical Bid on 30/10/2013 at 03:00 PM

(ii) Financial Bid on 01/11/2013 at 03:00 P.M.

Terms & Conditions:

Condition No.1

Technical Bid --Form--A & Form-I should be filled up in all respect and uploaded.

Financial Bid --Form--B should be filled up in all respect and uploaded.

Incomplete tender form shall be summarily rejected. The Financial Bid of the bidder will be considered / opened only if the bidder qualifies and fulfills all requisite conditions given in Form – ' A ' (Technical Bid) alongwith 'Form-I' and attaches/ uploads all requisite documents listed in 'Condition No.20'. The bidder or their authorized representative may also participate at the time of opening of Technical Bid & Financial Bid.

Condition No.2

EMD: Original **EMD of Rs.50,000/-** shall have to be submitted in physical form in sealed envelope latest by **30/10/13 up to 02:00 P.M.** at Room No.7, P & I Branch, Office of the Chief Electoral Officer, Old St.Stephens College Building, Kashmere Gate, Delhi in the form of DD/Pay Order/Fixed Deposit drawn on any nationalized bank and payable at Delhi in favour of DDO, CEO Office, Delhi. **Tender bid received without EMD or EMD for lesser amount will be summarily rejected.** The earnest money will be liable to be forfeited if the tenderer withdraws amends, impairs or derogates from the tender in any respect within the period of validity of their tender. Any bid with any kind of condition shall not be considered and shall be liable to be summarily rejected.

Condition No.3

(a) The Tenderer has to do the conversion of Electoral Rolls from English/ Hindi Rolls available in English DBF (ISCI) and Hindi DBF (ISFOC) into Nashtaleeq Script of Urdu and then subsequent printing in Urdu in Laser quality. The estimated number of records around 15 lacs in Draft Electoral Rolls and 16 lacs in Final Electoral Rolls.

(b) The tentative number of sets of Electoral Rolls to be transliterated from English/Hindi into Urdu and printed for 07 Assembly Constituencies of Delhi are as under:-

- (i) 08 Sets of Draft Electoral Rolls in URDU.
- (ii) 08 Sets of Final Electoral Rolls in URDU.

The number of tentative sets may, however, vary. In total, for 07 Assembly Constituencies and including for all sets mentioned above, there will be approximately 2.5 Lakhs (Two lakhs and fifty thousand) Papers (leafs) for a Draft Roll and 03 lakhs (Three lakhs) Papers (leafs) for a Final Roll, printed on both side of the paper (leaf). The quantity may, however, vary.

Condition No.4:

The printer must quote the rates for printing on single side and both sides of the paper (leaf) separately, in Indian currency (Rupees) in figure as well as in words. **The successful bidder (L-1) shall be identified separately for printing on both sides of the paper (leaf) and printing on single side of paper (leaf).** The rates quoted shall be valid for a period of 12 months from the date of acceptance of the tender and may be extendable, if required, by mutual agreement. The rate quoted should be inclusive of all Taxes and levies.

Condition No.5:

Printing will be done on A-4 size 75 GSM paper of JK /Ballarpur Mill Paper or equivalent grade/quality. The tenderer shall use the printing ink/toner of very high quality for the printing work. The printed document shall be clear and legible. The rates quoted by the tenderer shall be inclusive of taxes as applicable and all costs i.e. cost of conversion, paper, ink or toner, stitching, set making polling station wise and Assembly Constituency wise, cartage charges for delivery of printed electoral rolls to respective Voters' Centre. The price should be quoted F.O.R. Destination.

The tenderer shall deliver two soft copies of complete Electoral Rolls in URDU language free of cost to concerned District Election Officer/ Voter Centers and two soft copy in URDU language to CEO Office, Delhi.

Condition No.6:

The tenderer must have capacity/ sufficient capability to carry out the work. The tenderer will not be allowed to delegate/transfer/ assign the contract or any part thereof to some other party.

Condition No.7:

(a) The tenderer should be able to do the conversion of Electoral of Electoral Rolls from English/ Hindi Rolls available in English DBF (ISCII) and Hindi DBF (ISFOC) into Nashtaleeq Script of Urdu which shall be supplied to him by the District Election Officers/ SDMs (Election) concerned. The tenderer shall have to complete the work, including delivery of the printed electoral rolls in all the Voters' Centres within Seven **(07) days** from the date of supply of DBF. **No extension of time** shall be allowed.

(b) For any delay in the supply of printed material, the contractor shall be liable to pay a fine of Rupees Five Thousand per day for each day of delay to the concern District Election Officer, Govt. of NCT of Delhi.

(c) Also, the printer shall have to ensure the secrecy, security & prevention of misuse of data given to him for printing. The breach of security of data, or its misuse, would invite severe punitive action, including both, civil & criminal prosecution, as per law, including blacklisting.

Condition No.8:

In case of any lack of clarity/ sub-standard quality, the copies will be rejected & the tenderer shall have to replace the copies with good quality copies at his own cost.

Condition No.09:

The tenderer who is allotted the work of printing shall have to deposit a **Performance Security Deposit equivalent to 10% of the value of work allotted** in the form of a Bank Guarantee/Fixed Deposit in a Bank in the name of the DDO of respective District Election Offices, Delhi. In case of failure on the part of contractor to execute the work as per terms & conditions and to the full satisfaction of the CEO/DEO/Electoral Registration Officer, the Performance Security Deposit furnished by him shall be forfeited to the Government. Besides it, firm may also be blacklisted.

Condition No.10:

Each tenderer should also submit 10 printed sheets (05 each with printing on single side and on both sides) as sample along with 05 specimen sheets of blank paper 75 GSM physically by **30/10/2013 up to 02.00 PM** at Room No.7, P&I Branch, CEO's office, Old St.Stephen College Building, Kashmere Gate, Delhi-110 006

Failing to submit the printed samples & specimen sheets, the bid shall be summarily rejected and no further enquires will be entertained in this regard

Condition No.11:

The tenderer is required to carry out the demonstration of work of transliteration of Electoral Rolls from English/Hindi Roll data base into Urdu on the day of opening of Technical Bid. The tenderer must come prepared in this regard alongwith the relevant items/tools. The sample data base can be obtained from this office. However, for demonstration new sample data base will be provided on the date of demonstration & date of opening of Technical Bids.

Condition No. 12 :

The Chief Electoral Officer, Delhi reserves the right to inspect venues/units where the job is executed either by herself/himself or any other officer(s) authorized by her/him, to ensure the job is being executed as per the stipulated time schedule and to her/his satisfaction.

Condition No.13:

Payments to the printing agency/contractor will be made by the DEO/DC of the District concerned after the completion of work of printing to the full satisfaction of the DEO/Electoral Registration Officers as per the agreement to be executed with the DEOs. Payment will be made by the DEO within 45 days after receipt of the invoice/bill after due verification. Any tender bid with any condition with regard to advance payment at the time of delivery of sets shall not be considered.

Condition No.14:

The tenderer shall enclose with the Technical Bid, self attested photocopy of his **TIN/Sales/ Service Tax registration certificate** issued from the office of the Commissioner, VAT/ Sales Tax of Delhi or States concerned having due validity. Copy of **PAN/GIR No.** issued by the Income Tax Department should also be submitted alongwith copies of Income Tax Returns & Balance Sheet of the Firm/ Company of last three assessment years. The bidder should have completed 3 works or more of similar nature, each having value of Rs.10 Lacs or above, during the last three years. The copy of Work Orders and the Completion Certificate of work/ order be added in support of their claim. The bidder should have his own printing press to complete the work within the stipulated time.

The bidder should also furnish a “Declaration” that the Firm/Company has not been blacklisted by any government department in non-judicial stamp paper of the value of Rs. 10/-.

Condition No.15

The Chief Electoral Officer, Delhi reserves the right to accept or reject one or all the tenders or accept any tender in part, without assigning any reason thereof.

Condition No.16:

The Chief Electoral Officer, Delhi also reserves the right to make panel of agencies at the approved and accepted lowest (L-1) rates if required. The Chief Electoral Officer, Delhi also reserves the right to award work to more than one tenderer at the approved and accepted rate.

Condition No.17:

The successful bidder will have to sign an agreement with the DEO of the District concerned or with any other officer authorized by him/her before the execution of the work and within seven working days of offer for award of work.

Condition No.18:

That all disputes & differences arising out of this job/concerning this indenture, except those decision whereof is otherwise herein before provided for, shall be referred to the sole arbitration of any person appointed by the Chief Secretary, Delhi.

There will be no objection to any such appointment that the arbitrator is a Government servant that he had to deal with the matter to which this indenture related & that in the course of his duties as such Government Servant, he has expressed views on all or any of the matters in dispute of differences. The award of the arbitrator so appointed shall be final & binding on the parties to this contract.

Condition No. 19:

In case of any dispute, the exclusive jurisdiction will be of Court of Delhi.

Condition No.20:

List of Documents required to be uploaded by the bidder:-

- a) EMD details.
- b) Performance Certificates from the Organizations/ agencies that have awarded similar contracts.
- c) Copies of Tin/Sales Tax/ Service Tax registration certificate.
- d) Copies of PAN/GIR alongwith ITR & Balance Sheet of last 3 years.
- e) Address (es) of the premises where the job is to be executed.
- f) Undertaking on non-judicial Rs.10/- Stamp Paper by the bidder that the firm is not blacklisted by any Government/ Government agency till date.
- g) Proof of ownership of printing machines/ printers.

Signature and Seal of the Tenderer

AGREEMENT

This agreement is made & entered into at Delhi, this day of _____ between _____ (hereinafter called the Contractor), which expression shall unless excluded by or repugnant to the context, to be deemed to include their heirs, successors, representatives, administrators, executors & assigns & having its registered office at _____ acting through its Proprietor/Partner/Director (Sh./Smt./Ms. _____) of the one part & the President of India through the *Chief Electoral Officer, Govt. of NCT of Delhi*, which expression shall unless excluded by or repugnant to the context be deemed to include his successor in office & assignees of the second part.

Whereas the Contractor has agreed to undertake the work of conversion of Photo Electoral Rolls from English/ Hindi into Urdu language and laser printing from the master soft copy (PDF) from the Office of District Election Officer concerned & Electoral Registration Officer on the terms & conditions hereinafter appearing.

1. RATES

- (i) That the rates shall be at the approved rate i.e. Rs. _____ per record for conversion of Electoral Rolls of English/ Hindi into Nashtaleeq Script of Urdu including the rate of one Laser printout both sides copy where there shall be 48 records per paper(leaf) i.e. 24 records on one side.

That the rates agreed shall be inclusive of conversion cost, all consumable costs, the cost of stitching, cutting & cartage (delivery of printed electoral rolls to respective Voters' Centers, F.O.R. Destination), etc. on this account and inclusive of all applicable taxes.

- (ii) That the rates shall be at the approved rate i.e. Rs. _____ for printing (Laser) on single side per paper(leaf). The rates shall be inclusive the cost of paper, ink/toner, set making polling station & AC wise, Stitching/stapling (Central) Polling Station wise & other consumables(delivery of printed electoral rolls to respective Voters' Centers, F.O.R. Destination), etc. on this account and inclusive of all applicable taxes).
- (iii) That the rates shall be at the approved rate i.e. Rs. _____ for printing (Laser) on both sides per paper (leaf). The rates shall be inclusive the cost of paper, ink/toner, set making polling station & AC wise, Stitching/stapling (Central) Polling Station wise & other consumables(delivery of printed electoral rolls to respective Voters' Centers, F.O.R. Destination), etc. on this account and inclusive of all applicable taxes).
- (iv) That the rates quoted shall be valid for a period of 12 months from the date of acceptance of the tender and may be extendable, if required, by mutual agreement. The rate quoted should be inclusive of all Taxes and levies.

2. **That the PDF/DBF files will be issued to the contractor** and laser printing will be done for the Electoral Rolls on both side of A-4 size, 75 GSM white paper of JK/ Ballarpur Mills or equal high grade quality.
3. That the work of conversion of Electoral Rolls of English/ Hindi into Nashtaleeq Script of Urdu language including the rate of one Laser printout both side copy where 48 records (i.e. 24 records on one side) allotted and printing shall have to be completed in all respects within 07 days, failing which the firm shall be liable to pay a fine of Rs.5000/- per day for each day of default to the concern District Election Officer, Govt. of NCT of Delhi.

4. That the Contractor shall furnish 10% of estimated cost of work as performance security in the shape of Bank Guarantee/Demand Draft/ Fixed Deposit of any Nationalized Bank in favour of District Election Officer concerned, Delhi within 7 days from the issue of offer for award of work failing which the Earnest Money shall be forfeited to the Government & the contract awarded to any other firm. The Performance security should be valid 60 days beyond the completion of the contract.
5. That in no case the job conversion of Electoral Rolls of English/ Hindi into Nashtaleeq Script of Urdu and printing shall be done at the premises other than those declared by the Contractor. In case any information furnished by the Contractor proves to be false, his/their contract shall be liable to be terminated & the work if allotted shall be withdrawn & no payment shall be made.
6. The firm/ agency must have capacity/ sufficient capability to carry out the work. The Contractor will not be allowed to delegate/transfer/ assign the contract or any part thereof to some other party.
7. That TDS of all payments made to the Contractor shall be deducted at source as per rules.
8. That after the work has been completed, the bill in triplicate, prepared on the basis of the accepted rate shall be submitted by the Contractor, along with certificate from concerned Electoral Registration Officers, to the District Election Officer/Deputy Commissioner /or any other such officer(s) authorized by him to make the payment.
9. That the payments to the printing agency/contractor will be made by the DEO/DC of the District concerned after the completion of work of printing to the full satisfaction of the DEO/Electoral Registration Officers as per the agreement to be executed with the DEOs. Payment will be made by the DEO within 45 days after receipt of the invoice after due verification. Any tender bid with any condition with regard to advance payment at the time of delivery of sets shall not be considered.
10. That the performance security deposit shall be refunded only after the printing of Electoral Roll is approved & the final payment is made to the Contractor.
11. That the Stamp Duty payable under the law & in respect of this agreement shall be borne by the Contractor.
12. That the Chief Electoral Officer, Delhi reserves the right to allot any quantity of work to any other Contractor(s) in the interest of the work. The quantity of work allotted can also be increased or decreased by the office as per progress shown by the Contractor & decision of the Chief Electoral Officer in this regard shall be final & binding upon the parties.

13. The Chief Electoral Officer, Delhi reserves the right to make a panel of agencies/ firms at the approved and accepted rates and to distribute the work of printing of Photo Electoral Rolls in Urdu equally to each firm/ agency.
14. That the Contractor shall deliver complete sets of Electoral Rolls in Urdu for seven Assembly Constituency/or any other material on paper of not less than 75 GSM as approved by the office of the Chief Electoral Officer, Delhi.
15. That the Contractor shall return the **PDF/DBF** & original paper laser printouts of all Electoral Rolls in original condition and any other original material to the Chief Electoral Officer or his authorized representative.

16. REPORTS

That the Contractor shall submit daily reports to the District Election Officer of concerned District of NCT of Delhi & such additional reports as called for giving full & correct information with regard to the work in hand & the progress made & shall also permit the Chief Electoral Officer or any other officials deputed by him to inspect all such premises where the work is being carried out at all reasonable times, & shall give all possible assistance & information as may be required by him in connection with the contract.

15. SAFE CUSTODY

That the Contractor shall be responsible for the safe custody of the **PDF /DBF**(Soft Copy) laser printouts & printed Electoral Rolls.

16. SECRECY

That the Contractor shall take every care to see that the work or any part thereof does not fall into unauthorized hands and shall take all reasonable steps to protect the confidentiality of all information made available to him. Any breach of security of data, or its misuse, would invite severe punitive action, including both civil and criminal prosecution against the Contractor.

17. IN SOLVENCY

That in the event of the Contractor being adjudged insolvent (or in the case of company passing any resolution or making any order for winding up, whether voluntary or otherwise) or in the event of the contractor failing to comply with any of the conditions herein specified, the **CHIEF ELECTORAL OFFICER, DELHI**, shall have the power to terminate the contract without any notice and without obligation.

18. IN THE EVENT OF THE CONTRACTOR FAILING.

i) To observe or perform any of the conditions of the work as set out herein, or execute the work in good & workman like manner to the satisfaction, or and/or by the time fixed by the Chief Electoral Officer/ District Election Officer, it shall be lawful for the Chief Electoral Officer/ District Election Officer in his discretion, in the former event, to remove or withdraw any part of the work until such time as he is satisfied that the Contractor is unable to do & will not duly observe the said conditions & in the later event to reject or remove as the case may require any work & in both or either of the event aforesaid, to make such arrangement as he may think fit for re-production of the work so removed or work in lieu of that rejected or work so removed aforesaid through any other Contractor at the cost on & risk of the Contractor.

ii) That provided that if in either event any excess cost be incurred by reasons of difference between the cost & the accepted rates (to be certified by the District Election Officer whose certificate shall be final), the District Election Officer may charge the amount of such excess cost to the Contractor & the same may at any time be deducted from the dues of the Contractor or his security deposit or failing which may be recovered as arrears of land revenue.

iii) That in the event of discovery of error or defect due to the fault of the Contractor, he shall be bound if called upon to do so, to rectify such error/defect at his own costs to the satisfaction or/and within the time fixed by the Chief Electoral Officer/ District Election Officer, in the event of failure on the part of the Contractor to do so, the Chief Electoral Officer/ District Election Officer reserves the right to recover the costs from the dues of the Contractor or by forfeiting the security deposit or a percentage, thereof deposited by the Contractor.

iv) That the powers of the Chief Electoral Officer/ District Election Officer under these conditions shall in no way effect or prejudice the powers in certain event to terminate the contract vested in him as there in provided or to forfeit the deposit.

19. That in case the Contractor is found to have been black-listed by any authority under the Government of India, NCT of Delhi, his contract shall be rejected. If such fact comes to this office's notice after execution of this contract, the contract shall be cancelled forthwith & work allotted withdrawn. The Contractor shall be liable to face any loss or damage on this account himself & this office will not entertain any claim/right for contract or payments or loss or damages from the Contractor.

20. CIRCUMSTANCES BEYOND CONTROL

That in case of fire accident or natural calamities or circumstances beyond the control of Contractor, the decision of the Chief Electoral Officer, Delhi under the circumstances shall be final.

21. ARBITRATION CLAUSE

That all disputes & differences arising out of or in any way concerning this indenture except those the decision whereof is otherwise herein before provided for shall be referred to the sole arbitration of any person appointed by the Chief Secretary, Delhi.

There will be no objection to any such appointment of Govt. servant as arbitrator and that he had to deal with the matter to which this indenture related & that in the course of his duties as such Government Servant, he has expressed views on all or any of the matters in dispute of differences. The award of the arbitrator so appointed shall be final & binding on the parties to this contract.

22. In case of any dispute, the exclusive jurisdiction will be of Court of Delhi.

23. DELEGATION OF POWERS

That all the powers exercisable, functions to be discharged in terms & conditions & covenants of this deed in relation to the Government shall be exercised & discharged by the Chief Electoral Officer, Delhi or by any other officer so specifically authorized by him in this behalf.

In witness whereof the parties to this agreement have set their hands on the day & year herein first written above.

Witnesses: -

1.

For & on behalf of Agency

Name:

Address:

2.

For & on behalf of the President of India

Witnesses:-

Form-A : Technical Bid

1. Name & complete Address of the Firm _____

2. Telephone No. : _____
3. Constitution of the firm (whether : _____
Co., Partnership or Prop. concern)
4. Name & address of Prop./Partner/: : _____
Director, as the case may be
5. Name of the contact person : _____
6. TIN/VAT Regn. No. : _____
(enclose a copy of certificate)
7. PAN/GIR Number : _____
8. Capacity of the firm
 - a) Whether firm has sufficient capability : _____
For conversion of Electoral Rolls
From English/ Hindi into Nashtaleeq
Script of Urdu
 - b) No. of Laser Printing Machines : _____
installed with details of make/type
 - c) Capacity to print paper/leaf (back to back)
per day
 - d) Manpower
 - (i) Printing related :
 - (ii) Stitching/binding related :
 - e) Address/es where printing job : _____ (if required, attach separate sheet)
is to be executed.
 - f) Proof of ownership of Printing Machines / Printers) _____
9. No. of similar nature of works, each having
value of Rs.10 lacs or above, undertaken
during preceding 3 years alongwith
Completion Certificate from the Organisation
who have awarded the work.
(details to be furnished in Form- I). _____
10. Give organizational chart of the Firm/. : _____
Company indicating various levels
11. Details of Earnest Money
 - (i) Amount : _____
 - (ii) DD No. and Date : _____
 - (iii) Name of the Bank : _____

Place:
Date:

(Signature of Tenderer)
Name í í í í í í .
Telephone Noí í í í .

FORM-I

LIST OF THREE PREVIOUS SIMILAR WORKS CARRIED OUT BY THE BIDDER

Sr. No.	Name of work and year of award	Name of Organisation / Agency who had awarded the work	Volume of laser Printing Handled	Total Cost of work (in Rs.)	Remarks
1	2	3	4	5	6

(Signature of Tenderer)

With Rubber Stamp

Place:

Date:

Name: _____

Contact No. _____

Form-B : Financial Bid

S.No	Item/Work	Rate per record	Rate for printing on single side per paper (leaf)	Rate for printing on both sides per paper (leaf)
1.	<p>Rate per record for conversion of Electoral Rolls from English/Hindi Rolls available in English DBF(ASCII) and Hindi DBF (ISFOC) into Nashtaleeq Script of Urdu (This will include the rate of one laser printout[both side] copy where 48 records per paper (leaf) i.e. 24 records on one side will be printed on A-4 size sheet of 75 GSM Maplitho paper of JK/Ballarpur Mill paper or equal quality)</p> <p>Note:-</p> <ol style="list-style-type: none">1. Rate should be quoted inclusive the cost of conversion, paper, ink/toner, set making polling station & AC wise, Stitching/stapling (Central) Polling Station wise & other consumables, etc. (inclusive all taxes as applicable).2. The price should be quoted F.O.R. Destination (Free Delivery at LSS) i.e. 07 Voter Centers.		NA	NA
2.	<p>Rate of printing (Laser) on A-4 size sheet of 75 GSM Maplitho paper of JK/ Ballarpur Mill paper or equal quality</p> <p>Note:-</p> <ol style="list-style-type: none">1. Rate should be quoted inclusive the cost of paper, ink/toner, set making polling station & AC wise, Stitching/stapling (Central) Polling Station wise & other consumables, etc. (inclusive all taxes as applicable).2. The price should be quoted F.O.R. Destination (Free Delivery at LSS) i.e. 07 Voter Centers	NA		

(Signature of Tenderer)

Place:

Name: _____

Date:

Contact No. _____

